



Information on Appraisal Calendar 2022-2023

MONTH	DATE	
August	4-16	TTESS Orientation Training
August	17	First Day of Instruction for Students
September	30	Deadline to complete Goal Setting and Professional Development Conferences for those teachers in the August orientation – submitted for approval 6 weeks from the day of orientation.
April	3-28	Conduct <i>End-of-Year Conferences</i> – no later than 15 working days before the last day of instruction
May	4	Deadline for all teachers to receive their Written <i>Summative Annual Appraisal</i> report – this must be done within 10 working days following the conclusion of the end-of-year conference, but no later than 15 working days before the last day of instruction
May	25	Last Day of Instruction for Students
May	26	The written <i>Summative Annual Appraisal</i> report should be complete and filed with Goal Setting and Professional Development

Weeks 6 through the End-of-Year Conference

- Teacher Orientation for Late hires
- Goal Setting and Professional Development (GSPD) Plan for late hires Submitted to the appraiser within six weeks from the day of the completion of orientation
- Ongoing review of the GSPD plan to formatively assess progress towards goals, professional development impact, and teacher and student performance
- Ongoing collection of evidence to support Domain IV

No formal observations are to take place during the following days – walkthroughs are allowable.

- August 17- August 31 First two weeks of school
- May 4-24 15 working days before the last day of instruction for students
- During the end-of-semester exams or end-of year exams, EOC testing, STAAR testing, or when other testing is taking place.

The Appraisal Calendar

- For each teacher must include all the days of a teacher's contract. Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.
- Shall exclude observations in the two weeks following the day of completion of the T-TESS orientation in the school year when an orientation is required.